

Program Information

What is LOT?

The Leaders of Tomorrow® Program (LOT) is an internationally recognized program under the National Black MBA Association (NBMBAA) umbrella. Its mission is to serve as mentors and resources to minority high school students, improve student academic and leadership skills, and increase their ability to enter *and excel once* in college.

The NBMBAA Indianapolis Chapter's local implementation of the national LOT Program will achieve its mission by equipping our students to develop leadership skills, serve within their communities, refine their communication skills, increase their financial literacy, plan for college and explore various careers, through various workshops and community service events.

What are the key knowledge areas of the program?

Areas of Focus (Knowledge Areas):	Learning Objectives
Leadership Skills	<ol style="list-style-type: none"> 1. Understand what leadership is 2. Develop teamwork skills 3. Be familiar with the advantages and disadvantages of the various leadership styles 4. Participate in community service events that will build leadership skills
Communication Skills	<ol style="list-style-type: none"> 1. Understand how to create and prepare for a presentation 2. Increase student presentation ability 3. Learn how to think critically 4. Learn how to speak persuasively
Financial Literacy	<ol style="list-style-type: none"> 1. Learn and apply concept of SMART goals 2. Create a financial plan and budget 3. Understand what credit is 4. Be familiar with time value of money (saving/investing)
College Planning	<ol style="list-style-type: none"> 1. Explore the colleges that will best meet the students goals 2. Explore the various forms of financial aid 3. Understand what to expect as a college student 4. Improve study habit
Career Exploration	<ol style="list-style-type: none"> 1. Understand how to prepare a resume and interview 2. Understand appropriate business etiquette 3. Explore career options 4. Create 5 year plan
Critical Thinking	<ol style="list-style-type: none"> 1. Review actual business problems 2. Analyze financial statements 3. Develop business strategies 4. Present solutions to business problems

How often are the student workshops?

There will be 12 workshops, 2 community service events and 1 social activity for the students spread over a 9 month period between September and May

When are the student workshops?

Workshops are held Saturday 8:30am to 12:30pm.

Where are the student workshops?

Workshops are located on the Butler University Campus.

What are the areas where volunteers are needed?

Workshop Coordinator: Commitment – 1 full program year (September – May)

- Ensure meeting facility scheduled appropriately (will open and close each workshop)
- Ensure food and utensils present for workshop
- Welcome speakers, ensure requested materials needed to present

Mentor: Commitment– 1 full program year (September – May)

- Present at 80% of workshops
- Check on and assist with assigned homework
- Review and provide feedback on student homework
- Serve as a resource to assigned mentee as well as other students in the program to assist them in achieving their academic and career goals

General Volunteer: Commitment – Episodic and will be negotiated upon assignment to responsibility

- Assist one of the other program volunteers in completing their role responsibilities

Scholastic Coordinator: Commitment – 1 full program year (September – May)

- Administer student scholarship and recognition process (Note: rewards must be approved by Director and Chapter VP of Admin)
- Track points associated with each student
- Provide students updates throughout the year with where they stand
- Participate on core Admin team

Case Competition Chair: Commitment – 1 full program year (September - June)

Skills Needed for Role

- Project management, event scheduling/planning, volunteer relations, and computer skills are necessary
- Excellent written and verbal communication and organizational skills are essential. Knowledge of business school case competition a plus. Bachelor's degree with at least two years related experience. MBA degree preferred. (additional details provided during mentor/volunteer orientation)

How do I register to become a volunteer?

To register for the program, please complete the LOT 2011-2012 Program Year Registration Form (attached) and mail or e-mail to the address listed below. Please expect to receive a response within 2 weeks of the date your application was received.

NBMBAA
Attn: LOT Program Application
P.O. Box 2325
Indianapolis, IN 46206-2325
lot@nmbaa-indy.org

For more information, visit our chapter website:
www.nmbaa-indy.org

**National Black MBA Association Indianapolis Chapter
Leaders of Tomorrow® Program Volunteer Application**
(2011-2012 Program Year)



How did you learn about the LOT program?

What skills/experience do you hope to bring to the LOT program as a volunteer?

What do you hope to gain from being a volunteer with the LOT program?

By signing, I give permission to the Indianapolis Chapter Leaders of Tomorrow Program to use any pictures taken for future promotional purposes. I am also consenting to submit to a criminal background check.

Volunteer Signature: _____

Date: _____